

(323) 881-2401  
Fax (323) 265-9948

November 22, 2002

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF PLANS AND SPECIFICATIONS AND ADVERTISING FOR THE  
CALL  
FOR BIDS FOR EXPANSION OF THE APPARATUS ROOM AND RESTROOM  
RENOVATION AT FIRE STATION 110  
(FOURTH DISTRICT) (3-VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY  
OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Approve the plans and specifications and instruct the Executive Officer-Clerk of the Board of Supervisors to advertise the calling for bids for the expansion of the apparatus room and restroom renovation for Americans with Disabilities Act (ADA) compliance at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292.
2. Authorize the Fire Chief of the Consolidated Fire Protection District of Los Angeles County to receive bids at the Fire Command and Control Facility, Construction and Maintenance Division, 1320 North Eastern Avenue, Room 120, Los Angeles, California 90063, on the date and time prescribed on the Notice Inviting Bids, on behalf of the Board of Supervisors.

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**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

The purpose of this request is for the District to place out for public bid the expansion of the apparatus room and renovation of the public restroom for ADA compliance at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292, thereby providing opportunities for contractor participation and bidding.

The expansion of the apparatus room at Fire Station 110 will allow the District to facilitate a new Tiller Quint apparatus to be assigned to this station. This new apparatus will allow this Department to better serve the constituents in the Marina Del Rey area.

The renovation of the public restroom in the fire station is necessary for the District to comply with ADA requirements.

Your approval of plans and specifications and advertising for the call for bids for this project will enable the District to receive and evaluate bids to complete these projects.

**Implementation of Strategic Plan Goals**

The expansion of the apparatus room at Fire Station 110 meets the County's Strategic Plan Goal of Service Excellence as it will allow the District to facilitate the new Tiller Quint apparatus, which will allow this Department to better serve the constituents in the Marina Del Rey area.

**FISCAL IMPACT/FINANCING:**

The cost estimate for both projects is approximately \$296,000. Funding is available in Capital Project No. 70955, Fire Station 110 – Marina Del Rey, Station Addition/Renovation.

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**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

The plans and specifications will be on file at the Los Angeles County Fire Department, Fire Command and Control Facility, Construction and Maintenance Division, 1320 North Eastern Avenue, Room 118, Los Angeles, California 90063, where they may be examined by interested persons. Should copies be desired, they may be obtained at the above address.

Contractors will be in compliance with the Board motion of April 9, 1991, regarding contract opportunities for Community Based Enterprises (CBE). To assure accessibility of the plans by CBEs, the documents will also be available for review at commercial plan rooms at no cost to the County or District.

The contract will contain a provision requiring the contractor to give the right of first refusal to displaced County employees if the contractor requires additional personnel after the award of contract.

The appropriate language regarding child support and related notices will be included in the contract.

Approval for this project has been obtained by the Marina Del Rey Design Control Board as required by the City of Marina Del Rey.

**IMPACT ON CURRENT SERVICES (OR PROJECTS):**

The expansion of the apparatus room at Fire Station 110 will allow the District to better serve the Marina Del Rey community by utilizing the new apparatus assigned to this station.

The renovation of the public restroom for ADA compliance will make the restroom accessible to citizens with disabilities, allowing them to utilize the fire station as a public facility.

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**CONCLUSION:**

Upon selection of contractors, the District will return to your Board for award.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:vl

Attachments

c: Chief Administrative Officer  
County Counsel  
Auditor-Controller

**NOTICE INVITING BIDS**

**LOS ANGELES COUNTY FIRE DEPARTMENT**

**EXPANSION OF THE APPARATUS ROOM AND RESTROOM RENOVATION AT**

**FIRE STATION 110**

Notice is hereby given that sealed bids be received by the Fire Chief of Los Angeles County Fire Department at the Fire Command and Control Facility, Construction and Maintenance Division, 1320 North Eastern Avenue, Room 118, Los Angeles, California 90063, prior to 2:00 p.m. on the \_\_\_\_\_, for the furnishing of all materials, labor, and equipment required to expand the apparatus room and renovate the public restroom for American with Disabilities Act compliance at Fire Station 110, located at 4433 Admiralty Way, Marina Del Rey, California 90292, in accordance with plans and specifications on file at the above-mentioned address and open to the inspection of bidders.

Copies of said plans and specifications may be purchased by general contractors from the above address.

Each bid must be in duplicate and accompanied by a certified check, cashier's check, or surety bond in the sum of TWENTY-FIVE THOUSAND DOLLARS (\$25,000), payable to the County of Los Angeles, for which it is understood and agreed, by and between the bidder and the Los Angeles County Fire Department, that the same will be forfeited to the Los Angeles County Fire Department in the event that the successful bidder refuses to enter into a contract satisfactory to the Board of Supervisors, acting for and on behalf of the Los Angeles County Fire Department; and, in addition thereto, the successful bidder will be required to file sufficient bonds for the faithful performance of the contract and the payment of laborers and material suppliers.

The Fire Chief may, without Board approval, issue an addenda to the contract documents during the period of advertising for bids for the purpose of clarifying or correcting special provisions, plans, or bid proposal, provided that any addenda does not change the original scope and intent of the project.

Purchasers of contract documents will be notified and furnished copies of such addenda, either by certified mail or personal delivery, during the period of advertising.

**SPECIAL INSTRUCTION TO BIDDERS:** Bidders must satisfy themselves, by personal examination of the proposed work and by such other means as they may prefer, as to the actual conditions and requirements of the work and shall not at any time after submission of the bid dispute, complain or assert that there was any misunderstanding in regard to the nature or amount of work to be done.

The Board reserves the right to reject any and all bids not deemed advantageous to the Los Angeles County Fire Department or to select the successful bidder on or before the \_\_\_\_\_.

For further information regarding this notice, please call (323) 881-6121, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m.

Para mas informacion con relacion a esta noticia, por favor llame a este numero (323) 881-6121. Nuestras horas de oficina son de 8 a.m. a 5 p.m. de lunes a jueves.

This Notice Inviting Bids is by order of the Board of Supervisors of the County of Los Angeles, State of California, acting in its capacity as the Governing Body of the Consolidated Fire Protection District of Los Angeles County:

Dated this \_\_\_\_ day of \_\_\_\_\_, 2001.

VIOLET VARONA-LUKENS  
EXECUTIVE OFFICER-CLERK OF THE  
BOARD OF SUPERVISORS

**INSTRUCTION SHEET FOR PUBLISHING  
LEGAL ADVERTISEMENTS**

TO: EXECUTIVE OFFICER-CLERK OF THE BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

FROM: LOS ANGELES COUNTY FIRE DEPARTMENT

SUBJECT: NOTICE INVITING CONSTRUCTION BIDS ON LOS ANGELES  
COUNTY FIRE DEPARTMENT FIRE STATION 110 EXPANSION OF  
APPARATUS ROOM AND PUBLIC RESTROOM RENOVATION,  
LOCATED AT 4433 ADMIRALTY WAY, MARINA DEL REY, CALIFORNIA  
90292.

**PUBLISHING**

In accordance with Section 20813(b) of the Public Contract Code of the State of California:

Publish: Beginning after adoption by the Board of Supervisors, the Notice Inviting Bids two consecutive times in a newspaper of general circulation. First publication shall be at least 10 days before the date of opening the bids. The second publication shall be not less than (5) days after the first publication.

Forward 5 reprints of the advertisement to the Los Angeles County Fire Department, Fire Command and Control Facility, Construction and Maintenance Division, 1320 North Eastern Avenue, Room 118, Los Angeles, California 90063.

**OTHER INSTRUCTIONS**

The date indicated in the official "Notice Inviting Bids" is based upon adoption by the Board on Tuesday, \_\_\_\_\_. Deferred action by the Board will necessitate adjustment of date by the Fire Department.